



Team Volunteer Positions

Position	Description	Volunteer(s)
Head Coach/Assistant Coach	Assists with on-ice player instruction and skill development	1. 2. 3. 4. 5.
Team Manager	Responsible for most off-ice tasks allowing the Coaches to concentrate with on-ice instructions and player development.	1.
Team Treasurer	Responsible for managing the team budget and ensuring all payments are made on time.	1.
Team Safety Manager	Must complete the Hockey Canada Safety Program and is responsible to have the first aid kit available at all games and practices and will assist players if an injury is to occur.	1. 2.
Team Volunteer Coordinator	Responsible for recruiting team volunteers and keeping track of completed volunteer commitments.	1.
Event Coordinator	An individual or committee responsible for planning team events and activities like Christmas and year-end parties.	1. 2.
Fundraising Coordinator	An individual or committee responsible for overseeing the fundraising activities of the team.	1. 2.
Time/Score Keeper	Responsible for operating the arena time clock at each home game and filling out the game sheet as the game proceeds with instructions from the referees.	1. 2.
Jersey Handler	Responsible for transporting jerseys to and from games, laundering jerseys between games, and ensuring all jerseys are accounted for and returned at the end of the season.	1. 2.